



This program is funded by the Government of Canada
and the Province of British Columbia.

Are you on EI, or have been in the last 3 years?

— OR —

Have you earned more than \$2,000 in insurable earnings and
paid employee EI premiums on those earnings in at least 5 of the last 10 years?

Looking for work experience and skills training?

JOB POSTING

Arts Programming Coordinator – PRIDE IN ART SOCIETY

The Pride in Art Society (PiA) promotes the curation, presentation, visibility, and appreciation of queer art and artists, creating opportunities for dialogue among artists from different disciplines. PiA fosters inclusion, equality and a strong political voice for queer communities, including historical contributions. This is achieved through two major PiA initiatives: the Queer Arts Festival (QAF), an annual interdisciplinary arts festival; and SUM gallery, a permanent art space that presents year-round arts programming. We bring our diverse communities together in the intimate act of sharing as artists and audiences, as we dispel hatred through the visibility, recognition and celebration of 2SLGBTQIA+ lives.

We are currently searching for an Arts Programming Coordinator to join our team!

The Arts Programming Coordinator supports senior staff in curating, planning, and delivering programming for Pride in Art, with a particular focus on an event for International Transgender Day of Visibility (March 2026). This role provides hands-on experience in arts administration, event curation, artist relations, communications, and program delivery. The Arts Programming Coordinator will work collaboratively with staff, artists, and community partners to ensure high-quality, inclusive, and engaging arts programming.

The Arts Programming Coordinator is someone who has a passion for the arts and awareness of the queer community and would like to gain hands-on experience in event curation and programming.

This position reflects the local priorities of arts and culture, 2SLGBTQ+ community, programs and services for under-represented community groups. PiA places a strong focus on diversity; in staff and board recruitment, programming, partnerships and volunteer recruitment. As such the Arts Programming Coordinator will be working

with people of all ages and abilities from diverse backgrounds throughout their time at PiA.

Job Responsibilities:

1. Programming & Curation:

- o Collaborate with senior staff to curate programming for our International Transgender Day of Visibility event (March 2026);
- o Connect and communicate with artists, maintain and update a database of artists and participants;
- o Develop event concepts, write event statements, and prepare supporting materials for programming;
- o Provide a curator's talk or other public-facing programming as needed;
- o Coordinate scheduling and logistics for events, workshops, performances, and exhibitions.

2. Communications & Promotion:

- o Work collaboratively with the Communications Coordinator to provide copy and materials for marketing, publicity, and social media campaigns;
- o Support the development and execution of the publicity strategy for events; and,
- o Assist with media outreach and press releases.

3. Event Coordination:

- o Assist with event setup, strike, and technical requirements;
- o Support smooth delivery of in-person events, workshops, and performances; and,
- o Liaise with volunteers, technical staff, and other collaborators to ensure successful events.

4. Office & Administrative Support:

- o Maintain records and documentation for programming, including contracts, agreements, and budgets;
- o Provide general office support, including data entry, filing, and scheduling as needed;
- o Assisting senior staff as needed.

Qualifications and Experience:

1. Education and/or related experience in Arts Administration or Programming;
2. Appreciation and connections with the Arts Scene in Vancouver;
3. Experience (volunteer or paid) in a non-profit setting; and,
4. Strong connection to and awareness of the arts and queer communities.

Competencies (demonstrated experience with):

1. Basic office skills – finance and administration;
2. Basic computer skills – Word, Office, Website, Excel, Data base; and,
3. Commitment, independence, initiative, and assertiveness skills

Eligibility: Candidates are only eligible if they have established a claim for Employment Insurance (EI) benefits, or have had an EI benefit period that ended within the previous 60 months; or have earned more than \$2,000 in insurable earnings and paid employee EI premiums on those earnings in at least 5 of the last 10 years, and have an Action Plan (AP) that identifies JCP as a reasonable goal to support their occupational goal.

How to Apply: Please contact your nearest Employment Services Centre (www.workbc.ca). For more information from Pride in Art Society, please email Tabitha McIntyre at jobs@queerartsfestival.com.

Compensation: Maximum EI Rate (to be discussed with a WorkBC Case Manager). 30 hours/week

Duration: This is a Fixed Term Contract of 35 weeks with the position ending on August 28, 2026.

The Pride in Art Society is an equal opportunity employer and we invite all qualified applicants to apply. While we thank all applicants for their interest, we apologize that we will only be able to respond to those applicants who are selected for an interview.